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## **NEW CITY SCHOOLS TRANSPORTATION PROCESS**

# Welcome to e-Link

We have implemented a new browser-based program that provides you with access to your bus route information online. This will eliminate the need to mail out letters as we have done in the past. This new software system allows you to locate your bus stop, see the time of pick up and drop off, the bus number and symbol. Please be aware that this option is only available to routes within the city. If you use a rural bus, your driver will contact you for pick up and drop off times in August as in previous years.

To access this information, you will require your child's **Student I.D. number.** This number can be found on the **report card as the SL Number** circled in the sample below. It is also found on the student card picture ID that is handed out at the beginning of the year. Please keep a record of this number as it will be used to access your bussing information going forward. Your **password** will always be the word "**password**' and this will not change. Please use the following link(s) to access all your bussing information.

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	Stu	dent	Joe Jo	oseph			6	SL N	umber	1112	222333	Grade 8
	Ho	meroon	n Teach	er Mr.								
ttendan	ce:											
	ce: Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total	Report Card
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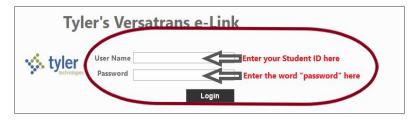
## STEP 1:

#### Versatrans e-Link

or type in: https://versatransweb04.tylertech.com/Chinook/elinkrp/Welcome.aspx

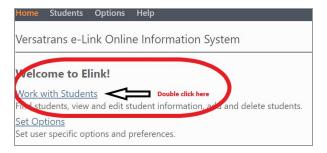
#### STEP 2:

Once you are at the home page please enter your Student ID number as the User Name and the word "password" for the Password.



### STEP 3:

It will take you to this home screen and you will double click on the "Work with Students" link.



## STEP 4:

Double click on the student name and the bus details will be available to view like the sample below. If you are seeing an error or not finding your student, please email aevjen67@chinooksd.ca

Email Student Record	Choose export option  Choose export option								
Viewing Record 1 of 1									
Student Information									
<sup>First Name:</sup> Jan					t Name: Jos Idle Name:	eph			
Grade:	К			Las	Last Name Suffix:				
School:	Fairview School			Leg	al Name:				
Program:	PUBLIC			Birt	h Date:				
Eligibility:	В			Ho	me Phone:	306	5		
Family ID	306-			Ger	nder:	F			
Hide Transportation In	formation								
Transportation Inform	nation								
Transportation In									
Request Informatio	n:Type:IN Days:All				m: (555 Alpi Fairview S		e 8:25 AM		
From	Time	Route	Bus	Days	То		Time		
555 Alpine Lane	8:22 AM		1024 GREEN HEART		Fairview Schoo	bl	8:25 AM		
Request Informatio	n:Type:OU Days:All			ide i 02 km 1	rom:Fairview Fo: 555Alp	School	3:32 PM		
From	Time	Route	Bus	Days	To		Time		
Fairview School	3:32 PM	1024P	1024 GREEI HEAR		555 Alpin		3:44 PM		