**Sidney Street School Mission and Vision**

**Mission:** Our learning community will evolve through: fostering collaborative and cooperative relationships, engaging students in meaningful learning experiences by adapting learning programs to meet individual needs, and celebrating student success

**Vision:** Together, we will actively pursue a safe supportive and dynamic learning environment where all students have equal opportunity to achieve individual success that promotes lifelong learning.

**School Administration Contact Information**

Principal – Shelley Huck

Vice Principal – Shannon McLeod

Phone: (306) 662 – 2822

(306) 662 – 2510

**Sidney Street School Staff 2022-2023**

**Teaching Staff**

Pre-Kindergarten – Mrs. Cheryl Friday

Kindergarten – Miss Abby Bristow

Grade 1 – Mrs. Holly Jamieson 1-1

Grade 1 – Miss Alana Hansen 1-2

Grade 2 – Mrs. Erin Hughes 2-1

Grade 2 – Mrs. Joyce Sunde 2-2

Grade 3 – Miss Tara Poole

Grade 3/4– Mrs. Lisa Sumner

Grade 4 – Mrs. Ashley Currie-Graves

Grade 4 ELA – Miss Shalcey Dowkes

Grade 5 – Miss Jessalynn Shwaga 5-1

Grade 5 – Mrs. Meaghan Drever 5-2

Student Services – Jonell Buss

Phys Ed – Dale Udal

**Support Staff**

Mrs. Rhonda Bauer – Office Manager Miss Betty Sullivan – Librarian

Mrs. Mandy Braniff – Educational Assistant Mrs. Debbie Fitterer – Librarian

Mrs. Mindy Kreutzer – Educational Assistant

Mrs. Marla Martin – Educational Assistant Mr. Earl Chadwick - Facility Operator

Mrs. Renee Kohls – Educational Assistant Mrs. Jodie Chadwick - Custodian

Mrs. Moneec Frey – Educational Assistant Miss Rylee Giesbract - Custodian

Ms. Kris Moorhead – Educational Assistant

Mrs. Marla Martin – Educational Assistant

Mrs. Bailey Wenzel – Educational Assistant

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### General Information

#### Visitors

Visitors are welcome to our school; however, for the safety and well-being of our students, **all parents, guardians, and visitors are asked to please come through the front door and report to the office** upon entering the school every visit. Visitors are required to sign in and out of our building.

**Attendance**

According to the *Education Act*, it is the duty of all students to attend school regularly and punctually. Poor attendance is directly linked to poor achievement. Students are required to attend school regularly

When your child is away, please send a note or contact their classroom teacher or the office. We check attendance every morning, and will make phone calls home for those students who we have not been notified that will be away. Please phone the school prior to 9:00 am.

**School Drop off/Pick up**

Drop off time should be no earlier than 8:30 am. Our playground supervision begins outside at this time. Please do not drop off your child in the bus drop off zone, as this is a no parking area from 8:00 – 9:00 am.

School grounds will be cleared at the end of the school day. We strongly encourage all students to use the Safety Patrolled crosswalks. **Parents please do not park behind staff parking lot as it is unsafe to have students walking behind vehicles.**

**Noon Hour/Lunches/Snacks**

Remaining at school for noon lunch is a privilege. The opportunity is extended to all students providing they adhere to school rules and cooperate with supervisors. We ask parents to send a healthy lunch to school and that this includes snacks. This helps fuel our students for learning.

#### Nut Free

Sidney Street Elementary is a nut sensitive school and as such we may make accommodations to support the safety and health needs of students and staff, however we cannot guarantee that nut products will not be present at school. We recommend that parents make every effort to support their child(ren) in being aware of their allergies and take precautions while at school. Parents should also share their child’s health needs with the teacher and school office.

#### Illness/Injury

We want to assure parents that every precaution is taken to prevent accidents and injuries to students.

In the event of any accident involving a student, every effort will be made to contact the parents or guardians.

The staff can only offer minimum first-aid treatment in case of injury. **No medication or drugs may be administered by a staff member of Sidney School. Emergency medication may only be given if you have submitted a completed *Administration of Medication* Form and supplied the school with appropriate medication.**

**All serious injuries/medical conditions will be called to 911.**

Any child suffering from illness should be at home. In the event a child becomes ill at school, every effort will be made to contact the parents or family, who in turn should be available to come to take the student home. Please phone the school when the child is ill so we can account for their whereabouts.

If information on the student registration form changes during the year please advise the school so we may update our records.

**Head Lice**

In the event that your child does get head lice, please contact the school immediately. A letter will be sent home to your child’s class advising parents to check their children with information on treatment included. Children may return to school **once treated.**

#### Bicycles/Scooters

Bicycle racks are located in three locations around the school building. Students are strongly urged to lock their bicycles/scooters. The school is not responsible for lost or stolen bicycles/scooters. **Students must walk their bicycles/scooters to the nearest** **crosswalk when leaving the school**. Riding bicycles/scooters on the playground and parking lots is definitely **not** allowed**. No roller blades or heelies** are allowed in the school..

**Communication**

**Newsletter**

We publish a regular school newsletter. We hope you find it enjoyable and valuable. Important dates and upcoming events are highlighted in each newsletter. We send this out via email. Please ensure that the school has an active, and up to date email address. If you require a paper copy, please notify the office

**Volunteers**

If you are interested in volunteering in the school please contact the office. A criminal record check may be required in order to volunteer with specific activities.

**Reporting Periods**

We have two reporting periods. Report cards are emailed out in January, and then again at the end of June.

It is important for parents and guardians to work collaboratively to support each child’s learning. Part of that collaboration involves clear communication and discussion around a student’s successes and challenges. We host 2 parent-teacher interview nights. One in November, and the other in March.

#### Policies

**Shoe Policy**

Our school has a clean shoe policy. If possible our students would benefit from having indoor and outdoor footwear. If the students have only one pair of shoes, they are required to remove dirty shoes caused by rain or snow. **No heelies in school.**

#### Supervision Policy

Our school has three supervisors on duty before school starts between 8:35 – 8:50 a.m. **Students should not be arriving at school before 8:35 AM.**

At the morning and afternoon breaks we have five supervisors on duty.

During the noon hour we have four supervisors on duty.

#### Weather Policy

The students will be allowed to stay in the school at the discretion of the administration staff. If there is a risk of frost bite or blizzard conditions our students will not be placed at risk. If the temperature reaches -26 degrees Celcius or -26 degrees Celcius with the wind chill, we do not sent the children outside. **Please make every effort to have your child dress appropriately for the weather.**

#### Billets

* + All bus students are requested to submit a billet form with information about where they should go if the buses do not run because of weather conditions or school evacuations. When the billet is needed the regular bus driver will pick up the students and deliver them to their billet.

#### Bussing Policy

Riding the bus is a privilege. If the bus driver deems a student’s behavior as inappropriate and /or jeopardizing the safe operation of the bus, the administration will review and the student may list his or her bus privileges.

Sidney Street School Code Of Conduct

**Student Conduct Violations**

We recognize that people make mistakes. Making mistakes is part of learning and growing as individuals. Students who have difficulty meeting the teacher’s or the school’s expectations for behavior have opportunities to correct their mistakes and “make things better”. This may include accepting consequences assigned by the teacher for inappropriate behavior. There may be times when students refuse to correct their behaviors or not cooperate with their teachers. These behaviors can be highly inappropriate and put other students at risk. These are behaviors that cannot be tolerated or accepted. These would be defined as the school’s “**bottom line**”.

These unacceptable behaviors will be deemed as minor or major violations. The following two discipline ladders will be used for determining consequences. The application of a consequence is intended to help students change their behavior in the future. As well, to promote the safety, and positive learning environment within our school. A repeat violation, would move the student to the next step of our discipline ladder. A student who has served a consequence on the discipline ladder and has no other violations within 30 school days, would return to step 1.

***Minor Conduct Violations* *Major Conduct Violations***

**Step 1:** removal of recess (# of recesses **Step 1**:1 day in school separation

depends on the degree of infraction) **Step 2**: 1 day suspension

**Step 2:** ½ day in school separation **Step 3**: 2 day suspension

**Step 3:** 1 day in school separation **Step 4**: 3 day suspension

**Step 4:** 2 day in school separation **Step 5:** 5 day suspension

**Step 5:** 1 day suspension

***Minor Conduct Violations include:*** ***Major Conduct Violations include:***

-Repeated failure to meet classroom -Verbal/Physical abuse with

expectations malice/intent to harm

-Inappropriate comments/vulgarity -refusal to comply with a staff

-Rough play/throwing rocks member

-Disruptive behavior -damaging property/vandalism

-bringing a weapon to school or using an object as a weapon to cause harm

-bullying

Bullying is defined as: Bullying happens when there is an **imbalance of power**; where someone purposely and **repeatedly says or does hurtful things to someone else**. (taken from the Royal Canadian Mounted Police Website).

The school administration will apply consequences as to where students are on the discipline ladder, however; based on the intensity of the violation, reserve the right to skip lower steps to meet the most appropriate consequence.

**Interventions**

Before a student reaches the discipline ladder, many interventions **may** have already occurred. These may include:

* Parent contact
* Warnings issued in regards to behavior
* An apology
* Modelling appropriate behavior
* Counsellor involvement
  + Individual
  + Small group
  + Classroom

**School-Wide Expectations**

***We expect our students to:***

* Listen to all staff members
* Comply with the established school/classroom rules
* Work/participate/stay on task in class
* Be on time for school
* Resolve conflict in non-violent ways
* Use appropriate language
* Be kind

***Playground Expectations***

On the playground we expect our students to:

* Behave in a respectful way when playing with others
* Return promptly when the bell rings
* Play games that are not rough or involve tackling
* Be inclusive of others
* Resolve conflict in non-violent ways
* Use appropriate language

***Lunchtime Expectations***

During the lunch hour, we expect our students to:

* Be in their desk eating
* Maintain a respectful noise level
* Interact appropriately and respectfully with peers
* Remain in their desks until the bell

Students who are unable to follow the lunchtime expectations may be removed from the classroom to eat, or have their lunchtime privileges removed for a period of time.

***Individual Classroom Expectations***

Every teacher may add additional classroom expectations that fit their specific classroom environment.