

Herbert School



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www.chinooksd.ca/school/herbert

Principal: Mr. Chad Striker

Vice-Principal: Mr. Randy McCulloch

September 4, 2020

Welcome Back to Herbert School

Dear Families,

Thank you for your patience and understanding as we try to finalize plans for reopening our school to you. There are a few changes that parents and students will need to know before the first day of school. I'll try to keep things as organized and simply to follow as possible. If you have any questions please feel free to contact me.

New Procedures at our school

- All students and staff must stay home if they are sick

Hand sanitizer and disinfectant will be provided in each classroom and entrance

- Classrooms for grades K-5 all have sinks in them for handwashing
- A handwashing station will be located in the high school cluster area

Staggered recess breaks, limited number of students entering/exiting building at one time.

- Recess and lunch breaks will be based on age/peer grouping cohorts: K-3, 4-6, 7-9 and 10-12

Morning Entrance Times

- **K-3** - 8:45 a.m.
- **4-6** - 8:50 a.m.
- **7-12** - 8:30 - 8:50 a.m. (students in grades 7-12 will be asked to go to their first period classroom upon arrival to school.)

Lunch Period

- **K-3** students eat lunch from **12:05 p.m. - 12:30 p.m.** and play from **12:30 p.m. - 12:55 p.m.**
- **4-6** students play outside from **12:05 p.m. - 12:25 p.m.** and eat from **12:30 p.m. - 12:55 p.m.**
- **All town students from grades 6-12 will be asked to go home for lunch.** Lunch period has been extended to **50 minutes** to accommodate students getting home and back during lunch.

Entrance and Exit Doors

- Kindergarten will continue to use the **Kindergarten Entrance**
- Students in Mrs. Boutillier and Mr. Falk's rooms will use the **West Entrance**
- Students in Mrs. Schwartz and Mr. McCulloch's rooms will use the **South facing West Entrance**
- Students in Ms. Wolfe and Mrs. Gryde's room will use the **Main Entrance**
- Students in grades 7-9 will use the **Main Entrance**
- Students in grades 10-12 will use the parking lot entrance on the **East** side of the building
(**parking lot entrance**)
- **All late arrivals will need to use the Main Entrance and sign in at the office**

Afternoon Exiting Times

- **K-3** - 3:05p.m.
- **4-6** - 3:10 p.m.
- **7-12** - 3:15 p.m.

Parents dropping their students off at school will **not** be allowed to enter the building with them. If students are being dropped off after the designated time in the morning (8:50) or at lunch (12:55) students will need to enter via the main entrance and sign in at the office.

Parents picking up their student during the school day will need to call the office to inform us that you are here to pick up your child.

Students will need to have outdoor and indoor runners. For as much and as long as possible PE programming will be done outdoors.

Physical distancing of student desks/seating in each classroom when possible

- Student desks are spread out in the classroom. At this time, we feel like we have enough distance for students to not be required to wear masks while seated at their desks. However, some class combinations may require mask use.
- We will do our best to balance health and best practice, so there will be times when masks are required for things like partner work, guided reading, labs, small group instruction.
- **Masks will be required while in the hallway, at high school lockers, the library, during class change and other times where social distancing cannot be achieved.**

Isolation Room/COVID Room

- Our Nurses room beside the main office has been designated as the Isolation Room.