

Minutes of the Regular Meeting of the Board of Education of the Chinook School Division No. 211 held on Monday, December 9, 2019 at 3:00 p.m. at the Chinook Education Centre.

PRESENT: Kimberly Pridmore
Katelyn Toney
Shane Andrus
Allan Bridal
Dianne Hahn
Gwen Humphrey
Susan Mouland
Tim Ramage
Tim Weinbender

Kyle McIntyre – Director of Education
Rod Quintin – Chief Financial Officer
Joanne Booth – Communications Coordinator
JackieWiebe – Executive Assistant

REGRETS: Larry Caswell

GUESTS: **O.M. Irwin Students and Staff**
Staff: Mr. Arron Kohlman, Principal, Brienna Gillanders, Teacher, Christie Robinson, Teacher and Mrs. Kathy Robson, Superintendent of Schools
Students: Jace Munro, Jake Juuti, Brynn Tait, Tayvin Dumont, Makstr McIntyre, Jorja Wilson, Brooklyn Hir, Chloe Joeng and Kendra Shumaker.

The meeting was called to order at 3:00 p.m. by Chair Kimberly Pridmore.

AGENDA 163/19 Ramage THAT the Agenda be approved as circulated and revised.

CARRIED

MINUTES 164/19 Hahn THAT the minutes of the Regular Meeting of November 12, 2019, and Special Meeting of November 25, 2019, be approved, as presented.

CARRIED

REGULAR MEETING ----- December 9, 2019

CONSENT 165/19 Bridal THAT the Consent Agenda Items be approved.
ITEMS

CARRIED

AP 403 166/19 Andrus THAT the revised Administrative Policy 403: Admission of
Students, be approved as attached.

CARRIED

SCHOOL 167/19 Weinbender THAT the Chinook School Division 2020 – 2021 School
CALENDAR be approved as attached.

CARRIED

Bob Vavra, Superintendent of Learning, presented the Reading,
Writing, Math Status Report

RWM 168/19 Mouland THAT the Reading, Writing, Math Status Report be received.
REPORT

CARRIED

CLOSED 169/19 Toney THAT the Board of Education recess the meeting to go into
Closed Session.

CARRIED

OPEN 170/19 Ramage THAT the Board of Education rise and report.

CARRIED

REGULAR MEETING ----- December 9, 2019

HR 171/19 Hahn THAT the Employee Contracts be ratified as contained in the
REPORT Human Resources Report dated December 9, 2019.

CARRIED

VANGUARD 172/19 Mouland THAT the Chinook Board of Education authorizes the transfer
TRANSFER of Lots 1 to 6 and 10 in Block 7, Plan L937 to the Village of
LOTS Vanguard.

CARRIED

CATCHMENT 173/19 Toney THAT the catchment boundary adjustments be approved as
BOUNDARY attached.
ADJUSTMENTS

CARRIED

ADJOURN 174/19 Weinbender THAT we do now adjourn

CARRIED

Board Chair

CFO

ADMINISTRATIVE POLICY No. 403

ADMISSION OF STUDENTS

The Chinook School Division provides learning opportunities for its children and parents/guardians within the context of the Board's vision, mission, and beliefs.

All persons, according to *The Education Act, 1995* who have attained the age of six years but not yet attained the age of twenty-two years have the right to attend a school in a school division and a right to secure instruction appropriate to their age and level of educational achievement.

The student's right to receive instruction is the right to instruction in courses or programs approved by the School Division. This instruction may be provided in the schools of the division, or in Board-approved schools or institutions outside the Division's jurisdiction.

The School Division may provide programs and services to persons beyond those required by provincial legislation.

PROCEDURES

1. Resident Students

- a. The principal is responsible for the admission of students who reside in the attendance area of their school. The definition of residence is as follows:
 - the designated residence is geographically located within the catchment boundary
 - students from rural farm residences with a driveway that connects to an attendance area boundary may be deemed as a resident in either of the catchments sharing the boundary
 - Students residing within the village of Pennant are permitted a choice of attendance at Cabri K-12 or Success K-9/SCCHS 10-12.
- b. Requests for admission to schools from students residing outside the normal attendance area are to be submitted to the Director of Education, or designate for adjudication. Adjudication shall consider:
 - The availability of space in the grade/classroom at the receiving school
 - The ability of the receiving school to provide the required programs and servicesShould transportation support also be requested, adjudication of the request shall be considered under provisions of AP 801(4) Student Transportation to Alternate Schools.

- c. In the case of students requiring special programming, where the program is not available in the student's attendance area, the school attended is to be assigned by the Director of Education or designate.
- d. Resident adults who are, or exceed twenty-two years of age, may enroll in schools of the division with the approval of the Director of Education or designate.

2. Kindergarten and Grade One

- a. Children who are five years of age as of December 31 of the school year may be admitted to kindergarten.
- b. Children who meet Chinook School Division criteria for a student with a designated disability may enter a school-based preschool program at an earlier age, provided the Director of Education has approved such an admission.
- c. Children who are six years of age as of December 31 of the school year are to be admitted to grade one.

3. Non-Resident Students

- a. Saskatchewan students, who are non-residents of Chinook School Division may be admitted subject to the following conditions:
 - i. The student or Saskatchewan school division wishing to enroll a student in Chinook School Division makes application for admission to the Director of Education or designate.
 - ii. Space, material and appropriate staffing are available to accommodate the student.
 - iii. Tuition fees are charged as outlined in the Regulations to The Education Act, 1995.
 - iv. The non-resident student, or the sending school division pays a tuition fee of 100% of the computed amount including any additional fees for special education services.
- b. Exchange students may be admitted subject to the following conditions:
 - i. The Director of Education or designate approves the request for admission.
 - ii. Exchange students who are not eligible for grant recognition are required to pay 100% of the computed tuition fee amount.
 - iii. Tuition fees are to be waived for students who are eligible for grant recognition. Eligible students are those engaged in a year of study in the school division as part of a reciprocal exchange program.

- iv. A reciprocal exchange program is one where at least one student from the school division is benefiting from an equivalent time period of studies in another country and not paying tuition. This exchange may include a year of study at the secondary level immediately following grade twelve.
 - v. An exception to the definition of reciprocal exchange programs is a program where there are specific one-to-one exchange arrangements between foreign countries and the province.
- c. Newcomer / Foreign students who are not part of the Chinook International Program may be admitted, subject to the following conditions:
- i. Students request admission in accordance with Chinook School Division requirements and directions.
 - ii. The division will complete a “letter of acceptance” that will comply with Citizenship and Immigration Canada requirements.
 - iii. Applications are completely processed and returned to the Director of Education or designate at least 60 days prior to enrolment.
 - iv. Appropriate fees, as determined by the Director of Education, are paid when all documentation has been received and the application approved by the Director of Education or designate.
 - v. Students who last attended school in a country other than Canada may, prior to admission to a school in the division, be required by the school principal to have their previous educational standing evaluated by Saskatchewan Learning.
 - vi. Bill C-11, the Immigration and Refugee Protection Act, will inform our policy regarding nonresident students.
 - a. Students (who are not Canadian citizens) accompanying their parents who have been granted student authorizations or employment authorizations (approved work or study visas) may be registered in schools without a tuition. These students shall be considered resident students when:
 - i. The parents’ study is documented for at least one year, and
 - ii. The area of study for the students is more substantial than English alone.

- b. Students with “Landed Immigrant” status who have established residence in Chinook shall be considered resident students when:
 - i. The parents’ study is documented for at least one year, and
 - ii. The area of study is more substantial than English alone.
- c. The Director or designate shall be responsible for the determination of the "residency" status of students wishing to register in the schools of the Division.

4. Transfers from Other Jurisdictions

- a. A child who has attended kindergarten or grade one in another school division during the current school year and who does not meet the admission requirements of the Chinook School Division is to be admitted at the level to which he or she was entitled by the sending school division.
- b. All other students entering the school division are to be admitted and placed provisionally at the level to which they were entitled by their sending school division.
- c. Provisional placements are to be changed only in cases when the placement is found to be clearly inconsistent with the student’s general achievement.

5. Attendance from Other Jurisdictions

- a. Requests for attendance of students residing outside the school to a Chinook School shall be adjudicated by the Director or designate. Adjudication shall consider:
 - The availability of space in the grade/classroom at the receiving school
 - The ability of the receiving school to provide the required programs and servicesShould transportation support also be requested, adjudication of the request shall be considered under provisions of AP 801(4) Student Transportation to Alternate Schools.

6. Documentation

- a. Principals are required to collect, assess, and record information required for the admission of students to schools.
- b. It is the responsibility of parents or guardians of students to provide information required by the principal.

Revised November 8, 2010

Revised April 9, 2018

Revised March 11, 2019

Revised December 9, 2019

2020 - 2021 Academic School Calendar

Chinook School Division # 211

Legend:

- Teacher Non-Instructional Day
- Statutory Holidays
- First / Last Day
- Vacation Day
- Early Dismissal
- Parent Teacher Pupil Conference
- Examination Day
- School Holiday

August 2020						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Instructional Days: 0
August 26/27: Teacher Admin Days

September 2020						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Instructional Days: 19
September 7: Labour Day
September 3: First Day of Classes - Students Begin

October 2020						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Instructional Days: 20
October 12: Thanksgiving Day
October 13: Convention

November 2020						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Instructional Days: 20
November 11: Remembrance Day
November 27: Parent Teacher Conference

December 2020						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Instructional Days: 14
December 21: PD Day
December 22 - January 1: Christmas Break Vacation
December 25: Christmas Day
December 26: Boxing Day

January 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Instructional Days: 19
January 1: New Year's Day
January 4: Students Return
January 25 - 28: Examinations
January 29: Turn Around Day

February 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Instructional Days: 15
February 15 - 19: Family Day & February Break Vacation
February 19: PLC

March 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Instructional Days: 23
March 22: Parent Teacher Conference

April 2021						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

Instructional Days: 16
April 2: Good Friday
April 5 - 9: Easter Break Vacation
April 9: PLC

May 2021						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Instructional Days: 20
May 24: Victoria Day

June 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Instructional Days: 20
June 23 - 28: Examinations
June 28: Last Day of School for Students
June 29 - 30: Admin Day

Summary of catchment boundary changes December 2019

From	To	Sections	Township	Range	Meridian
Consul	Frontier	1, 12, 13, 24, 25, 36	2	24	3
Cabri	Hazlet	30, 31	17	18	3
Cabri	Hazlet	25-26, 35-36	17	19	3
Cabri	Hazlet	19-30	18	20	3
Cabri	Hazlet	06-07	18	18	3
Cabri	Hazlet	19-30	18	21	3
Cabri	Hazlet	18-22	18	22	3
Cabri	Hazlet	21-28	18	23	3
Cabri	Success	27-36	18	16	3
Cabri	Success	E ½ 14	18	17	3
Cabri	Success	E ½ & Pt NW 23	18	17	3
Cabri	Success	25-26, 35-36	18	17	3
Cabri	Success	04-06	19	15	3
Cabri	Success	01-06	19	16	3
Cabri	Success	01	19	17	3

Consul to Frontier

Sections 1, 12-13, 24-25 and 36 Township 2, Range 24 W3M

Cabri to Hazlet

Sections 30-31 Township 18, Range 18 W3M

Sections 25-26, 35-36 Township 17, Range 19 W3M

Sections 19-30, Township 18, Range 20 W3M

Sections 06-07, Township 18, Range 18 W3M

Sections 19-30, Township 18, Range 21 W3M

Sections 18-22, Township 18, Range 22 W3M

Sections 21-28, Township 18, Range 23 W3M

Cabri to Success

Sections 27-36, Township 18, Range 16 W3M

E ½ Section 14, E ½ & Pt NW Section 23, Sections 25-26 & 35-36, Township 18, Range 17 W3M

Sections 04-06, Township 19, Range 15 W3M

Sections 01-06, Township 19, Range 16, W3M

Section 01, Township 19, Range 17 W3M