

**REGULAR MEETING ----- August 26, 2019**

**Minutes of the Regular Meeting of the Board of Education of the Chinook School Division No. 211 held on Monday, August 26, 2019 at 3:00 p.m. at the Chinook Education Centre.**

**PRESENT:** Kimberly Pridmore  
Katelyn Toney  
Shane Andrus  
Allan Bridal  
Larry Caswell  
Dianne Hahn  
Gwen Humphrey  
Susan Mouland  
Tim Ramage  
Tim Weinbender

Kyle McIntyre –Director of Education  
Rod Quintin – Chief Financial Officer  
Joanne Booth – Communications Coordinator  
Jackie Wiebe – Executive Assistant

The meeting was called to order at 3:00 p.m. by Chair, Kimberly Pridmore

AGENDA 099/19 Ramage THAT the Agenda be approved as circulated and revised.

CARRIED

MINUTES 100/19 Caswell THAT the minutes of the Regular Meeting of June 24, 2019 be approved, as presented.

CARRIED

CONSENT ITEMS 101/19 Hahn THAT the Consent Agenda Items be approved.

CARRIED

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CLOSED 102/19 Bridal THAT the Board of Education recess the meeting to go into Closed Session.

CARRIED

OPEN 103/19 Moulard THAT the Board of Education rise and report

CARRIED

HR 104/19 Weinbender THAT the Employee Contracts be ratified as contained in the  
REPORT Human Resources Report dated August 26, 2019.

CARRIED

CATCH. 105/19 Andrus THAT the Chinook Board of Education will approve catchment  
AREA area adjustments as attached.  
ADJUSTMENTS

CARRIED

EMERGENT 106/19 Toney THAT the Chinook Board of Education approves the submission of  
FUNDING the Emergent Funding Program Form to the Ministry of Education,  
as attached.

CARRIED

SSLC 107/19 Toney THAT the Chinook Board of Education will commit to be a  
SPONSOR platinum sponsor for the Saskatchewan Student Leadership  
Conference which will be hosted by the Gull Lake School  
September 16 – 18, 2020.

CARRIED

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ADJOURN 108/19 Humphrey THAT we do now adjourn.

CARRIED

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
CFO

Summary of Proposed Catchment area Boundary Changes – June 2019

From	To	Sections	Township	Range	Meridian
Wymark	Vanguard	1-12	14	10	3
Herbert	Hodgeville	3, 10, 15	15	09	3
Waldeck	Herbert	5-8, 17-20, 29-32	15	10	3
Waldeck	Herbert	5-8, 17-20, 29-32	16	10	3
Waldeck	Herbert	6-7, 18-19, 30-31	17	10	3
Hazlet	Tompkins	29-32	14	20	3
Hazlet	Tompkins	25-36	14	21	3
Hazlet	Tompkins	4-9, 16-21	15	20	3
Hazlet	Tompkins	1-24	15	21	3
Fox Valley	Leader	7-9, 26-21, 28-30	19	26	3
Fox Valley	Leader	10-15, 22-27	19	27	3
Leader	Fox Valley	31-33	19	23	3
Leader	Fox Valley	33-36	19	24	3

**Waldeck Catchment to Herbert**

Sections 5-8, 17-20, 29-32, Tp15, R10 W3

Sections 5-8, 17-20-, 29-32, Tp16, R10, W3

Sections 6-7, 18-19, 30-31, Tp17, R10, W3

**Herbert Catchment to Hodgeville**

Sections 3, 10, 15, Tp15, R09, W3

**Wymark Catchment to Vanguard**

Sections 1-12, Tp14, R10, W3

**Hazlet catchment to Tompkins**

Sections: 29-32, Tp14, R20, W3

Sections: 25-36, Tp14, R21, W3

Sections 4-9, 16-21, Tp15, R20, W3

Sections 1-24, Tp15, R21, W3

**Fox Valley catchment to Leader**

Sections 7-9, 16-21, 28-30, Tp19, R26, W3

Sections 10-15, 22-27, Tp19, R27, W3

**Leader catchment to Fox Valley**

Sections 31-33, Tp19, R23, W3

Sections 33-36, Tp19, R24, W3



# Emergent Funding Program Application Form

This form is to be submitted to the Ministry of Education and all fields must be completed to be considered under the Emergent Funding Program.

**Date:** August 26, 2019

**Name of School Division:** Chinook School Division No. 211

**Name of School:** Burstall School

**Total Enrolment in September, 2019;** 49

**Grade Structure:** K-8

**Has the Board authorized this application:**  Yes  
 no

**Date of next Board meeting:** \_\_\_\_\_

**Describe the structural failure:** Include information such as the date of occurrence, circumstances of the structural failure, witnesses, injuries and if any immediate action was taken.

In May 2019, the Chinook School Division engaged 1080 Architecture Planning & Interiors to prepare contract documents for a roof replacement project at the Burstall School. The re-roofing was to take place during the summer of 2019. In June of 2019, 1080 Architecture engaged Kenyon Engineering to conduct a structural analysis of the roof to determine whether the existing structure could accommodate the additional weight of new roofing material.

Burstall School was originally constructed in 1958, with subsequent additions constructed in 1969 and 1979. Portion of the 1969 and 1979 additions are planned to be re-roofed.

The structural analysis identified that the 1969 roof structure is significantly deficient in terms of being able to support the full design snow load with the appropriate safety factors required by the National Building Code of Canada (NBCC) 2015.

**Details of the recommended solution:** Include reasons for the recommended solution and source of opinions sought.

JC Kenyon Engineering recommends reinforcing the 1969 roof structure as soon as feasible. The structural upgrades would include welding steel plates onto existing metal building frames and doubling up the purlins at the roof.

Until the recommended structural upgrades are installed, it is recommended that a snow removal plan be implemented to remove the snow off the 1969 addition.

**Estimated Costs of Project: \$137,613.30**

**Source of Estimate: 1080 Architecture and Design /JC Kenyon Engineering**

**Describe Severity of Problem and Risk If Not Completed:** Include impacts in terms of health and safety and all negative impacts on the school and surrounding community.

The roof structure does not meet current NBCC 2015 requirements. If full snow load event occurs, the roof structure is at risk of collapse or partial collapse.

In the event of collapse or partial collapse it would be very difficult if not impossible to keep school programming going in this facility.

*I solemnly swear that the matters stated herein are true and accurate to best of my information, knowledge and belief.*

\_\_\_\_\_  
**(Signature of SD Signing Officer)**

\_\_\_\_\_  
**(Position)**

\_\_\_\_\_  
**(Date)**

### **Required Attachments**

- Engineering reports
- Latest Audited Financial Statement

### **Submit completed forms with all attachments to:**

Ministry of Education

Infrastructure Branch  
4<sup>th</sup> Floor, 2220 College Avenue

REGINA SK S4P 4V9

or Fax to: (306) 798-5042

For information email [EDInfrastructure@gov.sk.ca](mailto:EDInfrastructure@gov.sk.ca) or call 306-787-1156